**Minutes of PTA Welcome Meeting & AGM**

**Wednesday 26th September 2018 at 7pm**

# Present

Ms C Jones; Miss R Banks; Mrs S Picken; Mrs L Richardson; Miss J Taylor; Mrs D Bayley;

Mrs C Edwards

# Apologies

Mrs V Roberts; Mrs E Smith; Mr C Jones

There were also offers of support from four parents who were unable to attend the meeting.

# Minutes of the previous AGM – 10th November 2017

CE explained the previous AGM had been postponed from September due to non-attendance. Minutes agreed and no matters arising.

# Treasurer’s Report

CE explained that Mr Hill is treasurer and presented the report which outlined current balance in the account, main fundraising activities and items funded for the school.

Accounts:

|  |  |  |  |
| --- | --- | --- | --- |
| Balance C/F from 2016-17  (1/4/17) | 9939.42 |  |  |
| Income | 10,303.03 | Expenses | 9,628.49 |
|  |  | Balance C/F to 2017-18  (31/8/18) | **10,613.96** |

Items Funded for School 2017-18:

|  |  |
| --- | --- |
| 19 Chrome Books & Charging Trolley | 4663 |
| Apps & Air Server | 280 |
| 4 Laptops | 1658 |
| Maths Practical Resources | 1271 |
| Siting of Notice Board | 60 |
| Christmas Gifts | 204 |
| **Total** | **8136** |

# Committee Structure & Officers

The following structure was agreed by all present:

Chair Ms R Banks

Vice Chair Ms C Jones

Treasurer Mr S Hill

Secretary No nomination (It was agreed that this role would be shared.)

Communication was discussed. It was agreed to place PTA minutes on the school website and send out as notifications on the school app. SP agreed to also set up a PTA gmail account.

1. Funding Requests from School

The following requests were made by the school:

|  |  |
| --- | --- |
|  | Approx. Cost |
| 16 x iPads for KS2; 6 x iPads for FP | £8300 |
| Apps to support creative use of digitals skills for FP & KS2 | £500 |
| Bitesize Theatre Panto visit to school | £600 |
| Christmas Gifts | £230 |
| **Total** | **£9630** |

In addition a request was made to fund a paid version of Seesaw which had additional features to support learning at a cost of approximately £800.

All requests were agreed.

1. Future Events / Fundraising Ideas

**Shopping & Pamper Evening – Tuesday 13th November 7pm -10pm**

SP gave an update regarding organisation behind the scenes that had been going on since July. Tickets to go on sale in next couple of weeks. It had been agreed to reduce table price to £10 from £20 after looking at other similar events. DB to arrange any refunds.

**Christmas Fair – Wednesday 28th November 5pm – 7pm**

Some usual activities already booked. Santa tickets will be pre-sold again and as well as available on the night. VR had informed CE that Dolly Tub would sponsor raffle. CE to speak to VR about this and order tickets. CE to speak to VR about refreshments from Tesco.

**Dragon Bags** **– Wednesday 14th November**

Bags for recycling clothes / other items have been ordered from Dragon Bags who pay 50p per kg. CE and DB to arrange.

**Eco-Bags**

An example of a cloth eco-bag was perused by members. It was agreed that the school would organise pictures and ordering of the bags. It was agreed to order 300 based on discount and time of year for selling. It was agreed to sell whole school bags at £4.00 for one bag and a discounted £7.50 for two bags.

**Film Club**

Dates already in diary for this half term. School to arrange this.

**Match Funding**

CE to arrange a drop in for Nursery parents to share information about the work of the PTA. Flyer to also be sent out to seek any employers who can match fund.

# 100 Club Draw

The last 100 Club draw for 2017-18 was made:

1st Mrs V Roberts

2nd Mr R Clarke

3rd Mr L Harrison

# Date of Next Meeting

Timing of meetings and events were discussed following a query raised last academic year.

General attendance at day / evening meetings and events and funds raised were discussed and based on this the date / time of next meeting was agreed. The Christmas Fair will remain a 5pm event and the Summer Fair 3/3.10pm event this year.

Next meeting **– Friday 26th October 9am.**