

What if I'm particularly happy or unhappy or about something at school?

Compliments about things we do well at Barker's Lane are lovely to hear and help us celebrate our strengths. It is equally important that you let us know if you have any worries / concerns.

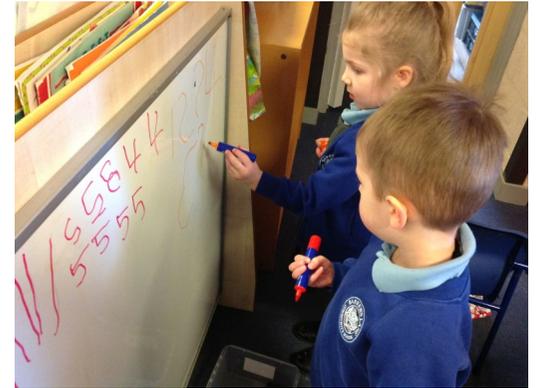
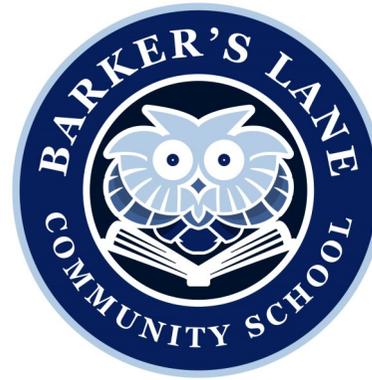
Initially the best thing to do is talk to your child's class teacher, they will know your child well and be able to reassure you or take action to resolve an issue.

If unresolved please make an appointment to discuss this with Mrs Richardson, Deputy Headteacher or Mrs Edwards, Headteacher.

If you continue to be unhappy you may also write formally to the school. Rarely do complaints ever reach this stage, however if you require any further information, a copy of our leaflet 'I have something to say at school' is available from the foyer.

Please do not use social media as a means of sharing your concerns—we can't help if we don't know about things.

We look forward to working in partnership with you



The Early Years at Barker's Lane

Nursery Teacher -

Mrs Gargan

Reception Teacher -

Mrs Langford

Teaching Assistants -

Miss Roberts
Mrs Williams
Mrs Roberts
Miss Hughes
Mrs Blackmore

'LEARN TOGETHER'
**'Let's learn to enjoy, achieve, respect and
nurture together'**

Barker's Lane Community School
Barker's Lane
Wrexham
LL13 9TP

Tel: 01978 357754

www.barkerslaneprimary.co.uk

Email: mailbox@barkerslane-pri.wrexham.sch.uk

Headteacher: Mrs C Harrison-Edwards

Deputy Headteacher: Mrs L Richardson



Other people you may need to know:

School Business Manager: Mr S Hill
School Admin: Mrs D Bayley
School Cook: Mrs J Harrison
Caretaker: Mr K Lewis
Nursery Plus / Club Manager: Mrs C Brand

How do I book my child into Nursery Plus?

Mrs Brand our Wrap-Around Care manager is the person to talk to. Nursery Plus operates from 11.25am to 3pm and provides high quality care. Bookings and payment are made on a monthly basis online or at Nursery Plus in the Centre adjacent to school.

Your child may be entitled to additional free childcare. Please speak to Mrs Brand to find out about this.

How can I support the school?

We have an active PTA at Barker's Lane who raise valuable funds and always welcome new members. You will be informed about when we hold our first meeting in September. Please come along and find out how you can support school.

If you would like to volunteer at school you are most welcome. Please complete a volunteer form and then a DBS application form will be sent to you.



Is my child making progress?

Parents' evenings are held in the Autumn and Spring Term. You will also receive a written report at the end of the Summer Term.

We also regularly use a free digital programme / app to share pictures with you of activities that your child is doing in school. You will be given a link when your child starts school to enable you to download this.

Always assume your child is getting along nicely at school as we will talk to you very early on / as a need arises if there is anything additional that can be done to ensure your child makes progress. If at anytime you are concerned about anything, please come into school and arrange to see the teacher, *a problem shared is a problem halved!*

How do I find out what's happening?

Information is sent home regularly in the form of emails. We also keep our website up to date with things that are happening in school. Please check the website from time to time to keep yourself informed.

We use a text messaging service for parents for urgent / important information and some reminders.

Starting school for both your child and you is an exciting time, but can also be emotional and uncertain at times.

'How will I know where to go?

Who do I ask about...?

What do I do when...?'

are questions that go through most minds.

Hopefully this booklet will help provide you with the information you need and explain some of our procedures.

Most of this information is also in the School Prospectus or on our website:

www.barkerslanepriamry.co.uk



What time does school start / end?

Nursery sessions are 8.55am—11.25am. Our doors open at 8.45am where staff will greet your child at the cloakroom door.

We encourage the children to come in and hang their own coat / bag on their peg before going through to the classroom.

We do expect our families to be punctual for school, however we also appreciate that from time to time there are legitimate reasons why children are late for school, for example doctor's appointments. If you arrive at school after 8.55am, you will need to bring your child to the main entrance and sign them in.

At 11.25am you collect your child from the middle gate at the top of our ramp. The teacher will bring the class to the gate and only release each child to the adult picking them up.

Our staff will quickly get to know you as a family, therefore if another adult / family member is collecting your child from school please let us know in advance.

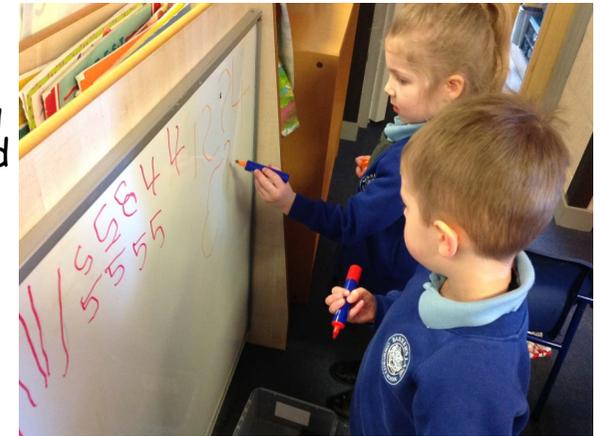
What if my child can't come to school?

Regular attendance is very important and ensures your child gets used to a school routine and learning opportunities are optimised.

However during their first year in school, children often pick up coughs, colds and childhood illnesses.

Number

Count along with your child as much as you can e.g. going upstairs, sing number rhymes and identify shapes in the environment. Encourage their curiosity; young children often like really big numbers!



Ask Mrs Gargan about our special song for learning how to write numbers.

Good Behaviour & Golden Rules

All involved with school actively promote positive relationships, good behaviour and respect for all. Our 'golden rules' are:

- * Be ready
- * Be respectful
- * Keep everyone safe



Reading & A Love of Books

Teach the love of books and how to handle them with care, enjoy sharing books with your child. Try and make it a special time of closeness and relaxation. Read the story to your child, talk about the pictures and the characters. Ask them what they think may happen next.

As they progress they will begin to recognise sounds, give them lots of praise and encouragement when they want to help read along with you. If books and the reading of them are a source of pleasure to your child at this stage, they are likely to remain so throughout their life. In Nursery your child will bring a book home to share with you later in the year.

We really do value the partnership between home and school and we encourage you to write comments in the home/school book.

Writing

Some children come into our Early Years class keen to mark, make and write. If you have been teaching your child to write their name please use lower case letters, with only a capital for the first letter in their name.

For example, **Joseph** ✓ **JOSEPH** X

If your child is too poorly to come to school please use our absence link on the school website or telephone school before 9.15am on the first day of absence.

Only if it is absolutely necessary for a family to take a holiday in term time, a 'holiday form' available on our website needs to be completed. A maximum of 10 school days holiday only can be authorised.

Shall we walk to school or come in the car?

We obviously encourage walking to school as a healthy alternative to coming in the car. The road can become quite congested, therefore if you come in a vehicle we ask parents to ensure they park safely and avoid parking / waiting on the yellow zig-zags outside school.

What if my child needs medicine in the school day?

If your child requires medication during the school day, you as a parent may make arrangements to come in and administer this. Mrs Edwards, headteacher can administer medication providing a medical form has been completed by you as a parent. Forms are available from Mr Hill in the school office. Please don't send medication with your child or hand to school staff without discussing this with the school office.

What can my child wear at school?

All children are encouraged to wear their uniform as a proud member of our Barker's Lane family.

Please ensure all of your child's clothing is labelled clearly with their name.

A list of uniform is detailed in our prospectus and on the school website. **Nursery pupils will not need a P.E kit.** After Christmas in Reception will be the first time your child needs a P.E kit.



Snack Time

Nursery children are provided with free school milk each day. We also provide a healthy snack everyday for a contribution to cover costs.

What do I do with money school has requested?

From time to time you will be asked to make a small contribution towards activities / fundraising events. We use an online system on WCBC website. You will be given information and a unique code in September.

How can I be contacted if my child is poorly?

Please inform the school office of any change of address / telephone number immediately. Often children can fall ill during the school day and you may need to be contacted. We request at least two alternative telephone numbers in case of an emergency.

How can I help prepare my child to be independent at school?

Please help your child to do things for themselves. For example:

- Practise taking off and putting on shoes and fastening their own Velcro fastening shoes.
- Help your child to take off and put on their own coat and have a go at buttons and zips.
- Ensure that your child can deal with the toilet and knows about personal hygiene, e.g. washing hands after using the toilet and before eating.

