



Smoke Free Policy

Signed by Chair of Governors:

Date policy adopted by Governing Body:

Review date: March 2027
(Subject to latest guidance)

1. Introduction

Smoking is the single most preventable cause of ill health in our society and passive smoking has been shown to cause lung cancer and other serious illnesses in non-smokers.

A Smoke Free school reinforces our commitment to the Wrexham Healthy Schools Scheme's ethos of adopting a whole school approach to smoking issues and reinforcing messages learnt in the classroom.

The Smoke Free environment at Barker's Lane School is in accordance with the Welsh Government legislation and Wrexham County Borough Council's Smoke Free Policy Guidance (2006).

2. Definition of substance

The standard definition of a substance used for this policy is – 'A substance is something people take to change the way they feel, think or behave' (United Nations). A defined range of substances covered by the policy will be tobacco.

For the purposes of the Smoke Free policy e-cigarettes shall be classed in the same manner as smoking of other materials in all cases. This includes prohibiting the use of e-cigarettes in all school buildings, grounds or vehicles.

3. Aim

To provide a Smoke Free environment that protects and promotes the health and well being of the entire school community.

4. Objectives

Barker's Lane School will:

- Not permit smoking in any part of the premises, entrances or grounds at any time, by any person regardless of their status or business with the school. The Smoke Free Policy extends to the use of the building outside school hours.
- Raise awareness of the risks of smoking to pupils using the schools PSE programme.
- Participate in Welsh Government initiatives to promote non smoking.

- Advise contractors and other workers within the school's premises of the Smoke Free Policy
- Ensure that organisations/individuals using school facilities agree to comply with the Smoke Free Policy.
- Provide new members of staff a copy of the Policy.
- Support staff who want to quit smoking by providing relevant information including the Stop Smoking Wales Helpline number in the staffroom (0800 085 2219).
- Provide information and advice to parents as required
- Inform parents of new pupils of the school's Smoke Free Policy.

5. Environment

It is illegal to smoke in any part of the premises, entrances or grounds at any time, by any person regardless of their status or business with the school. The Smoke Free Policy extends to the use of the building and grounds outside of school hours

Premises and grounds are required by law to display No-Smoking signs at all entrances to the school grounds

6. Curriculum

Effective Substance Misuse Education will enable children and young people at Barker's Lane Community School to make responsible informed choices about their lives. It will not be delivered in isolation; this will reflect the approach within the Curriculum for Wales framework, which underpins this Policy.

Health and Well-being

Developing physical health and well-being has lifelong benefits.

What Matters:

This Area can help learners to understand the factors that affect physical health and well-being. It also includes an understanding of health-harming behaviours.

Progression Step 1	Progression Step 2	Progression Step 3
I am beginning to recognise some of the behaviours, conditions and situations that affect my physical health and well-being and I	I can recognise some of the behaviours, conditions and situations that affect my physical health and well-being, and I know how to	I can describe the behaviours, conditions and situations that affect my physical health and well-being, and I know how to respond to and/or manage

am beginning to know how to respond and get help.	respond and get help in a safe way.	these in order to actively reduce the risk of harm to myself.
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Our decision-making impacts on the quality of our lives and the lives of others.

What Matters:

This Area can help learners to understand how decisions and actions impact on themselves, on others and on wider society, both now and in the future. It can also help learners understand the factors that influence decision-making, thus placing them in a better position to make more informed and considered decisions.

Progression Step 1	Progression Step 2	Progression Step 3
I have developed an awareness that my decisions can affect me and others.	I can recognise that my decisions can impact on me and others, both now and in the future.	I can recognise that some decisions I make will have a long-term impact on my life and the lives of others.
I have an understanding that things can be safe or unsafe.	I can identify and assess risks.	I can identify and assess risks, and I can take steps to reduce them.

How we engage with social influences shapes who we are and affects our health and well-being.

What Matters:

This Area can help learners understand the important role of *social influences* on their lives. These influences are comprised of rules, *social norms*, *attitudes* and *values* that are created and reinforced by different social groups. It is through interaction with social groups that we experience these influences. They affect our identity, *values*, behaviours and health and well-being, and often do so without our being aware of it.

Progression Step 1	Progression Step 2	Progression Step 3
I can recognise and follow rules and norms in the groups and situations in which I take part.	I can recognise and follow the rules and norms of different groups and situations in which I take part.	I have an understanding of the rules, norms and behaviours of different groups and situations, and I recognise that these have an influence on me.

Science and Technology

The world around us is full of living things which depend on each other for survival.

What Matters:

Developing an understanding of the factors which affect the health and success of organisms allows us to make informed

decisions about our physical health and how we impact the natural world, including about the prevention and treatments of diseases.		
Progression Step 1	Progression Step 2	Progression Step 3
	I can recognise that what I do, and the things I use, can have an impact on my environment and on living things.	I can identify the threats to the development and health of organisms and recognise some natural defences, preventions and treatments.

There is also an element of keeping safe and speaking out as part of the RSE curriculum which supports learners to develop the ability and confidence to speak out about harmful behaviours directed at them and others.

Schemes of Work

	<u>Topic</u>	<u>Learning Objectives</u>	<u>Suggested resources</u>
KS2	1. The effects of smoking	<ul style="list-style-type: none"> To learn the facts about smoking and that tobacco has a harmful effect upon the body. To understand the reasons why people choose/choose not to smoke cigarettes. To understand the effects of smoking/not smoking on other people. To understand the benefits of being a non-smoker, or giving up. 	<u>AWSLCP</u> <ul style="list-style-type: none"> 'T.A.S.K' 'It's your choice' <u>Smoke signals</u> <ul style="list-style-type: none"> Units 3 and 4 <u>Keys to smoking-Tacade</u> <ul style="list-style-type: none"> sessions 1-10 <u>Smokebugs</u>
	2. Smoking and the body	<ul style="list-style-type: none"> To understand more fully the way the body works, for example, the lungs (breathing) and circulation (heart, arteries and veins). To learn the ways in which smoking has an effect on the lungs and circulation. 	<u>Visit to Dangerpoint</u> <u>The World of Tobacco-Tacade</u> -Section 3 AWSLCP- All Wales School Liaison Core Programme
	3. Saying NO	<ul style="list-style-type: none"> To understand the benefits of being a non smoker. To emphasise the reasons why people choose not to smoke. To practise saying 'no' to an offer of a cigarette 	

6.1 Delivery

Education about Substance Misuse will take place in PSE and Science lessons but will also be delivered across the curriculum.

At Barker's Lane School, pupils will learn about the risks of smoking using approaches that provide:

- Consistent accurate information presented simply and clearly.
- Informative and accessible reading material.
- Access to peers and credible adult experts, in addition to teachers/youth workers.
- Stimulating and enjoyable tasks.
- Appropriate challenges in an atmosphere, where they feel secure enough to play a full and active part.

6.2 Use of outside Speakers

Where people from external agencies are invited into the school they are 'visitors' and will be seen as contributing to the school's agreed programme and not replacing it. Visitors will be involved in the planning of the full programme and contribute their specific expertise where required e.g. Police School Liaison Officer, Youth Worker, Healthy Schools.

7. Training

The SLT will ensure that there is adequate training and resources for all staff involved in the delivery of the aims and objectives of the policy.

8. Media Contact

Staff at Barker's Lane School will not report incidents and/or issues concerning tobacco use to the local press and media generally. The Head teacher, in conjunction with LEA and Governors will deal personally with all media matters. All media enquiries will be referred to the Council Press Office.

9. Procedures for dealing with an incident

Staff who become aware of incidents involving pupils and smoking will inform the responsible staff member. The responsible staff member will then notify

the head teacher or member of SLT in her absence. The response will depend on the type and degree of risk, with some situations requiring immediate action.

Pupils and staff who disregard the policy will be disciplined according to the school's disciplinary and behavioural procedure.

All tobacco will be confiscated and destroyed.

Immediate action is needed when there is a clear risk to safety, for example:

Example	Action
<i>Tobacco is being supplied on, or near premises to underage pupils</i>	Contact police
<i>Pupils in possession of tobacco</i>	Contact parents

10. Contact with Parents

There will a reasonable attempt to contact parents to inform them of any tobacco related incident unless:

- There are child protection concerns
- It would interfere with a school investigation
- It would interfere with a police investigation
- It could result in greater harm to the child for another reason.

11. Contact with Police

The school will refer to the School Crime Beat Protocol guidance for tobacco related incidents, if appropriate.

12. Procedure for dealing with pupil after an incident

Staff who become aware of difficulties and /or incidents involving pupils will inform the head teacher.

The response will depend on the type and degree of risk, with some situations requiring immediate action and others requiring time for assessment of information, seeking advice and the involvement of other agencies. In all cases the safety and security of pupils is priority. If a pupil is at risk because of impaired mental state, parents should be contacted and required to take control of their child. Failing that, any

emergency contact will be asked to assist. Alternatively social services and the police can be called for advice.

12.1 Supporting pupils after an incident

The school will have procedures in place to protect the welfare of any pupil after an incident. They may require support in the period following a tobacco incident, as they may feel extremely vulnerable at the time.

The range of responses may include:

- Pupil assistance programmes
- Referral to smoking cessation service
- School based counselling
- Youth support services
- Behaviour contracts
- Restorative approaches
- Fixed term exclusion
- Permanent exclusion

12.2. Recording of Incidences

At Barker's Lane School, the system for recording an incident will include accurate factual records of all tobacco and related incidents using:

- Incident Record Form (Appendix 1)
- Interview Record Form (Appendix 2)

The record of the incident and interview will be signed and dated by the responsible member of staff / Police, including at least one witness.

12.3 Out of School Procedures

The school has no role in dealing with tobacco incidents outside school hours and premises other than on school trips. On educational trips, including residentials, the school Smoke Free policy will apply.

13. Safeguarding and Confidentiality

Teachers will not promise confidentiality. The boundaries of confidentiality will be made clear to pupils. It may be necessary to invoke local Child Protection if a pupil's safety or welfare or that of another pupil is under threat. If a pupil discloses information which is sensitive, not generally known, and which the

pupil asked not to be passed on, it will be discussed with a senior member of staff.

Confidentially maybe broken against the wishes of the person confiding the information when necessary:

- where there is a child and young person safeguarding issue
- where the life of a person is at risk or there is a risk of serious harm to others
- when criminal offences are disclosed.

Every effort will be made to secure the pupil's agreement to the way in which the school intends to use any sensitive information.

14. Procedure for Dealing with Incidents Involving Staff

Tobacco related incidents involving staff is subject to the 'Disciplinary Procedures for School Staff.'

14.1 Procedure for Dealing with Incidents Involving Adults (not staff)

Where a parent/carer or visitor is /or appears to be involved in a tobacco related incident they will be asked to leave the premises immediately and reported to the relevant agency if appropriate. e.g. selling tobacco to pupils – report to the School Liaison Officer.

15. Equality

As an employer and provider of services, Barker's Lane School will not unlawfully discriminate on grounds of age, disability, gender, gender reassignment, race or ethnicity, religion or belief, sexual orientation, marriage or civil partnership, pregnancy and maternity or on the grounds of Welsh language.

All pupils, their parents and guardians, volunteers, staff and school governors are valued and will be treated with dignity and respect. We will not tolerate any form of discrimination, harassment or victimisation.

We will work across our school community to ensure our commitment to equality and fairness is shared and take steps to ensure that our school is accessible, welcoming and inclusive.

Please refer to WCBC Strategic Equality Plan & Equality and Diversity Policy (2012 – 2016) for further information

16. Implementation

The Head teacher and Governing Body have ultimate responsibility for the implementation of the Smoke Free Policy.

The school Governors will review this Policy in line with the Policy review cycle. Governors may also be involved in disciplinary proceedings as and when required.

17 Monitoring and Evaluation

- Opportunities will be provided which will enable pupils to participate and evaluate what they have learnt according to their age, needs and ability.
- Parents will be invited to feedback their ideas for improvements on a regular basis both verbally and through questionnaires.
- The School council may become involved (if applicable.)
- Progress will be monitored at regular intervals by SLT and governors: specific issues will be discussed at staff meetings as appropriate.

This policy was reviewed in January 2024 and will be reviewed in future in accordance with the school development plan.

18. References

Public Health (Wales) Act 2017 and the Smoke-free Premises and Vehicles (Wales) Regulations 2020

WG Guidance for substance misuse education. Circular (2013)

Wrexham County Borough Council: Smoke Free Policy Guidance (2006)

(Appendix 1)
Incident Record Form

School:

Date & time of incident:	Date & time reported:	Reported by:

Pupils involved:	Dates of birth:	Home contact no	Parent/guardian
-	-	-	-
-	-	-	-
-	-	-	-

Description of incident:		
Immediate Action taken:	By whom:	Date & time of action

(Appendix 2)
Interview Record Form

School:

Date & time of interview:	Interviewed by:	Others Present:

Pupil involved:	Date of birth:	Home contact No	Parent/guardian

Home Address:

Summary of incident and action already taken:		
Action to be taken:	By whom:	Date & time: